

Staff Emeritus/a Nomination Form Westfield State University

Nominee Address/Contact Information:	
Date of Hire:	Retirement Date:
Nominator Name Address/Contact Information:	
Date:	
Base Criteria:	
<input type="checkbox"/> Nominee is retired from full-time, benefitted service at Westfield State. <input type="checkbox"/> Nominee served in full-time capacity at Westfield State for a minimum of 10 years. <input type="checkbox"/> Nominee is not employed as a member of the full-time staff of any other school, college or university.	
Check all that apply to your nomination. Please provide a detailed line of reasoning.	<input type="checkbox"/> Substantive, sustained achievement at Westfield State in <u>service to students</u> . Explanation:
	<input type="checkbox"/> Substantive, sustained achievement at Westfield State in <u>service to field</u> . Explanation:
	<input type="checkbox"/> Substantive, sustained achievement at Westfield State in <u>service to the Institution</u> . Explanation:
	<input type="checkbox"/> Substantive, sustained achievement in <u>service to the community</u> . Explanation:
After completing the above, print this form, sign, and send to: Human Resources Office, Attn: Mariola Rivera. It may be submitted with an electronic signature to mrivera@westfield.ma.edu	
Signature:	
Office Use: Received: _____ Notification to Nominee: _____ Resume attached: ____ last available ____ updated/current	